



Online Billing Familiarisation

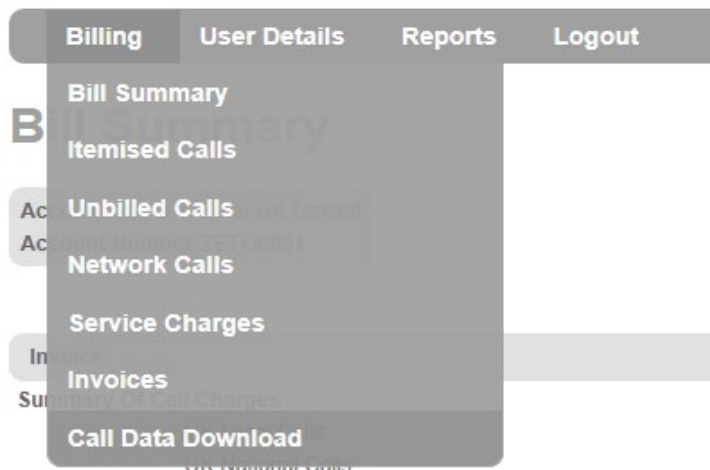
To access the online billing, go to: <http://www.5gcomms.com/online-billing/>

Having signed in with your username and password and accepted our cookies policy, your billing information will be available to view.

At the top of the screen there are four tabs; Billing, User Details, Reports and Log out. We are confident that you will be able to easily find any data you may wish to look at.

The Billing tab contains all your call and service data, together with previous and current invoices.

This makes it possible for missed invoices to be replaced easily and quickly.



Itemised Calls

Account Name: [Redacted] Invoice Number: [Redacted]
Account Number: [Redacted] Invoice Date: 06 August 2015
Billing Period: 01 July 2015

| Call Type | Destination Type | Date | Time | CLI | Other Party | Access Cost |
|---------------|--------------------|------------|----------|-----|-------------|-------------|
| In-Geographic | Inbound Geographic | 01/07/2015 | 08:59:34 | | | 0.00 |
| Outbound | National | 01/07/2015 | 08:59:34 | | | 0.00 |
| Outbound | National | 01/07/2015 | 08:59:17 | | | 0.00 |
| Outbound | National | 01/07/2015 | 09:04:32 | | | 0.00 |
| Outbound | Local | 01/07/2015 | 09:10:34 | | | 0.00 |
| Outbound | National | 01/07/2015 | 09:11:40 | | | 0.00 |
| Outbound | UK Mobile | 31/07/2015 | 17:47:10 | | | 0.00 |
| Outbound | National | 31/07/2015 | 15:37:41 | | | 0.00 |
| Outbound | National | 31/07/2015 | 15:38:47 | | | 0.00 |
| Outbound | National | 31/07/2015 | 15:40:54 | | | 0.00 |
| Outbound | National | 31/07/2015 | 15:53:37 | | | 0.00 |
| Outbound | National | 31/07/2015 | 16:12:47 | | | 0.00 |
| Outbound | National | 31/07/2015 | 16:13:05 | | | 0.00 |
| Outbound | National | 31/07/2015 | 11:35:56 | | | 0.00 |
| Outbound | UK Mobile | 31/07/2015 | 11:55:25 | | | 0.00 |
| Outbound | Non-Geographic | 31/07/2015 | 12:00:49 | | | 0.00 |
| In-Geographic | Inbound Geographic | 31/07/2015 | 12:21:05 | | | 0.00 |
| In-Geographic | Inbound Geographic | 31/07/2015 | 13:34:07 | | | 0.00 |
| In-Geographic | Inbound Geographic | 31/07/2015 | 13:51:03 | | | 0.00 |
| In-Geographic | Inbound Geographic | 31/07/2015 | 08:59:31 | | | 0.00 |

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Export Show Column Selector Reset Column Defaults

Calls can be filtered using different criteria allowing you to find specific information.

This information can also be exported if required.



Viewing backdated invoices couldn't be easier with invoices listed in date order with a direct link to view it:

Billing User Details Reports Logout

View Invoice

Account Name [blurred]
Account Number [blurred]

| Bill Period | Invoice Date | Invoice No | Invoice Total | View |
|-------------|--------------|------------|---------------|----------------------|
| 2015-07 | 06/08/2015 | [blurred] | 1045.40 | View |
| 2015-06 | 06/07/2015 | [blurred] | 926.54 | View |
| 2015-05 | 04/06/2015 | [blurred] | 971.62 | View |
| 2015-04 | 07/05/2015 | [blurred] | 810.34 | View |
| 2015-03 | 08/04/2015 | [blurred] | 810.84 | View |
| 2015-02 | 05/03/2015 | [blurred] | 762.84 | View |

Billing User Details Reports Logout

Customer Details

Account Details
Account Name [blurred]
Account Number [blurred]

Contact Details
Contact Name [blurred]

Address Details
Main Address [blurred]

Email Details
Email Address * [blurred]

* indicates which email addresses your electronic bill will be sent to

The User Detail tab will show what details we hold on the account with regards to address and email details.

You can also see the current direct debit details for your account.

The Reports tab will enable you to see a more overall picture of your call spend.

Reports

- Top Analysis
- Call Summary By Date
- Graphical Reports

If you require any help using this portal please don't hesitate to contact our Customer Care Department on 0808 222 5555